

**Chichester District Council**  
**CORPORATE GOVERNANCE & AUDIT COMMITTEE**

**22<sup>nd</sup> January 2024**

**Progress Report – Audit Plan for 2023/24**

**1. Contacts**

**Report Author:**

Stephen James – Internal Audit & Corporate Investigations Manager

Tel: 01243 534736

E-mail: [sjames@chichester.gov.uk](mailto:sjames@chichester.gov.uk)

**2. Recommendation**

- 2.1. **That the committee notes performance against the audit plan for 2023/24.**

**3. Update on 2023/24 Audit Plan**

- 3.1. The audit reports issued as final since the last committee meeting are:

- Disabled Facilities Grant
- Cash & Bank
- NNDR
- Asset Management
- HB Overpayments
- Position Statement – HR Exam Fee Repayment

- 3.2. Results of the audit are contained in appendix one. There has been one audit Disabled Facilities Grants which has been given Reasonable Assurance the other four audits have been given an assurance rating. One Position Statement HR Repayment of Exam Fees has also been issued.

- 3.3. As of 1<sup>st</sup> January, five audit reports and one position statement have been issued as final.

**4. Background**

- 4.1. Not Applicable

**5. Outcomes to be Achieved**

5.1. Not Applicable

**6. Proposal**

6.1. Not Applicable

**7. Alternatives Considered**

7.1. Not Applicable

**8. Resource and Legal Implications**

8.1. Not Applicable

**9. Consultation**

9.1. Not Applicable

**10. Community Impact and Corporate Risks**

10.1. Not Applicable

**11. Other Implications**

<i>Are there any implications for the following?</i>		
	Yes	No
<b>Crime &amp; Disorder:</b>		√
<b>Climate Change and Biodiversity:</b>		√
<b>Human Rights and Equality Impact:</b>		√
<b>Safeguarding and Early Help:</b>		√
<b>General Data Protection Regulations (GDPR):</b>		√
<b>Health and Wellbeing:</b>		√
<b>Other (Please specify):</b>		√

**12. Appendices**

12.1. Audit completed since the last committee report.

**13. Background Papers**

13.1. Position Statement - HR Exam Fee Repayment